

KIRTLAND CITY COUNCIL MINUTES

November 6, 2019

The meeting of Kirtland City Council was called to order at 7:05 p.m. by Council President Kevin Potter. Mr. Schulz led the prayer which followed the Pledge of Allegiance. The members of Council present were: David Kirek, John Lesnick, Richard Lowery, Kevin Potter, Matthew Schulz, Robert Skrbis and Joseph Smolic.

Administrative personnel present were: Mayor Douglas E. Davidson, City Engineer Philip Kiefer, Service Administrator Duane Martz, Police Chief Lance Nosse and Economic Development Manager Monica Drake.

MINUTES OF THE OCTOBER 21, 2019 COUNCIL MEETING:

Mr. Schulz moved to waive the reading of the minutes, with the second by Mr. Smolic. The motion of Council passed by unanimous vote. Mr. Schulz moved to approve the Minutes, as presented, with the second by Mr. Smolic. **ROLL CALL: MOTION CARRIED 7/0 (VOTING YEA: LOWERY, POTTER, SCHULZ, SKRBIS, SMOLIC, KIREK AND LESNICK. VOTING NAY: NONE).**

DEPARTMENT REPORTS:

Police Chief Lance Nosse did not present a formal report. He stated that Chief Hutton would not be present as a result of response needed to two emergencies.

Chief Nosse stated that Officer Joseph Megyesi and Sergeant Jamie Fisher, along with three rangers from Lake Metroparks, have been awarded the Life Saving Award from the Lake County Chiefs of Police Association. This was awarded because of their actions in saving the life of a distressed resident. Chief Nosse said he's pleased to report everyone involved is doing well, including the distressed male.

Chief Nosse congratulated those with victories in the recent election, noting that he looks forward to working with everyone.

Economic Development Manager Monica Drake gave no formal report. Responding to Councilman Schulz regarding an e-mail he sent about a workshop on December 3, Ms. Drake said she has added it to her calendar.

Responding to Councilman Smolic, Ms. Drake stated she does not have any update on the delicatessen that is supposed to be opening.

Service Administrator Duane Martz did not present a formal report. He advised that the work on Booth Road has been completed. The road has been paved and striped, though there may be some grading to complete on one side of the street. The next phase of the project is scheduled to begin tomorrow.

Mr. Martz stated his department is getting equipment ready for the snowfall season.

Councilman Schulz stated he received a call regarding possible patching needed on Bridlehurst; he requested the Service Department take a look at it.

City Engineer Philip Kiefer advised the monthly report has been distributed, noting that he has some updates.

DEPARTMENT REPORTS (continued):

Mr. Kiefer advised that Mr. Martz received the final invoices for the State Route 306 project. Mr. Kiefer has compiled all the data into a preliminary final cost analysis of the work and forwarded the analysis to Ms. Kovalchik and Mr. Slapnickner to review. Once the bills are paid and the cancelled checks have been received, a final request can be submitted to OPWC for reimbursement of their portion of the cost.

Mr. Kiefer stated the City will be able to use all the stormwater money (the \$200,000 that was requested); he noted that additional stormwater funds in the amount of \$98,000 can be requested if Council desires. Mr. Kiefer said he would have to confer with Ms. Kovalchik, as she prefers to keep some monies in reserve. He noted that some of the reserves are needed for a situation on Wisner Road.

Mr. Kiefer stated that the Wisner Road construction has begun and the bank is caving in. It is a dangerous situation for the workers on the bottom by the river. The contractor will have to over-excavate the area and bring in some good fill, with stone, to complete the project safely. Mr. Kiefer said he does not know the extent of the over-excavation needed; however, there will be significant cost to the City - the range of cost is \$20,000 to \$40,000 in additional work. Mr. Kiefer stated this is being brought before Council because of the dollar amount involved. Responding to Mr. Smolic's question, Mr. Kiefer said the original project cost was \$88,000. Mr. Kiefer stated that the additional work needs to be done, noting concern that if there is flooding, a portion of the road could be lost.

Because of the situation, Mr. Kiefer advised that Wisner Road has been reduced to one lane. Mr. Kiefer asked the Police Department to keep an eye on the situation and make him aware if part of the pavement begins to fall away.

Responding to Mr. Smolic concerning the type of fill needed, Mr. Kiefer responded he would like to see ones and twos, which are fairly large stones. In an attempt to reduce the cost, Mr. Kiefer stated recycled concrete would be used, which will not cause a problem since it will be behind the wall.

Mr. Kiefer advised that work on Tibbets Road will begin next week, noting there will be a second crew going on the job. With regard to scheduling, Mr. Kiefer stated that Gildersleeve would be third, and fourth and fifth would be Fox Hill and Raccoon Hill.

Responding to Mr. Smolic, Mr. Kiefer stated the contractor has requested an extension from the November 30 deadline due to the work being stopped while the situation was presented to Council.

With regard to the light at Joseph Street, Mr. Schulz stated that he was asked if there was an ability to put the light on flashing late at night and then revert to the regular cycle. Mr. Kiefer stated he is confident the light has that ability; he noted he will need to speak with the Safety Director and Police Chief to see if this is desired.

With regard to the Old Town sewer project and loan application, Mr. Kiefer stated that as a requirement for the loan, the City has to show the ability to pay it back. Therefore, there will need to be a service area set up similar to what was done in Templeview, with the City billing the residents in the Old Town area. Mr. Kiefer noted that the Utilities Commission will need to pass a resolution, and then a resolution will need to be passed by Council. He noted there has to be at least one collection made to show that the City is collecting money, before the loan can be requested. Mr. Kiefer would like the first payment to be received by January 1. He noted that sewer bills for the other areas are sent out the first of January, April, July, and October, and he hopes to have these sent on the same schedule.

Mr. Kiefer plans to suggest to the Utilities Commission that the billing begins at \$10.00 a quarter, just to show there is a working program. He noted the number of households included in the program is determined by the Public Utilities Commission.

DEPARTMENT REPORTS (continued):

Mr. Kiefer stated there are certain streets that require sewers, but there are additional streets that the City may want to include or that may be included at the request of residents.

Responding to Mr. Lesnick, Mr. Kiefer said the loan originator would be the Water Pollution Control Loan Fund (WPCLF) which is through the Ohio EPA. This loan has the lowest rates and offers a 45-year repayment, which is not offered with most loans. To be approved for this loan, the City has to show a working system for fee collection. There was discussion concerning the bills the residents would receive. Council President Potter stated that a meeting should be held with the residents before a Resolution is passed.

Mr. Lesnick asked about the amount expected with regard to the final reimbursement requested from OPWC on the State Route 306 project; Mr. Kiefer stated it is approximately \$17,700.

Responding to Council President Potter, Mr. Kiefer stated that work has stopped on the Wisner Road project, and it is on hold, waiting for confirmation from Council; he stressed the need for immediate action. Mayor Davidson stated that there are sufficient reserves in the Lake County Stormwater funds. Discussion ensued in this regard. Concerns were voiced on the possible cost to the City and the impact on the available funding for other emergencies as the end of the year approaches. It was agreed if the additional funding needs exceed the Mayor's purchase order authority of \$25,000, Council will be re-approached for approval.

MAYOR'S REPORT/ANNOUNCEMENTS:

Mayor Davidson read a letter addressed to Chief Hutton from Fire Chief Todd Ungar of the City of Willoughby concerning a fire at Pine Ridge Valley Apartments on October 21. Chief Unger commended Chief Hutton's department for the assistance they provided in the unique circumstances of the fire call. Mayor Davidson stated this is an example of a mutual aid situation and said the City is proud of the work done by the City's Safety Forces. The Mayor noted there will likely be an updated Memorandum of Understanding with Holden Arboretum Police Department presented at the next Council meeting.

Mayor Davidson congratulated everyone on a good election, noting there is plenty of work to do for the new Council and new Administration.

STANDING COMMITTEE REPORTS:

Council President Potter requested a brief meeting to approve the minutes from the last Economic Development Standing Committee meeting and the last Planning and Zoning Standing Committee meeting. It was agreed that a meeting be held following the next regular Council meeting to approve those minutes.

It was noted that there will be a combined Service Department Standing Committee and Finance Committee meeting immediately following tonight's Council meeting.

CORRESPONDENCE:

Council President Potter advised that correspondence was received on October 28, 2019 from the Ohio EPA regarding the Pfeiffer Milner Project on Salida Road.

PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:

Sterling Coleman, 7636 Markell Road stated that his road was striped, and he thanked those responsible for getting this done.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

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CONTINUING CONCERNS:

None.

COUNCIL COMMENTS:

Councilman Schulz advised that he will not be present at the November 18 meeting. Because of that, he wanted to share some thoughts regarding Council members who will not be returning. Mr. Schulz stated his appreciation to Mr. Skrbis for the fantastic job he has done on Council, and for his ability to empathize with residents. By example he has always displayed an attitude of gratefulness and understanding. Mr. Schulz commended Mr. Skrbis for being a peacemaker.

Mr. Schulz thanked Mr. Kirek for his lifelong service to the city, beginning with his first election in 1999, which totals 30 years of service to the City on Council, along with one term on the School Board. Mr. Schulz praised Mr. Kirek's knowledge of the city's financials, and his willingness to work hand-in-hand with the former Finance Director was very much appreciated and will not be forgotten. Mr. Schulz wished the best of health to Mr. Kirek and his family and his hope that Mr. Kirek would enjoy his second retirement.

Mr. Schulz went on to list some of the accomplishments of Mayor Davidson that have had a lasting impact on the City: the green space in front of City Hall, sidewalks to the downtown area, the new crosswalk providing safe passage for all, the work in setting up the Community Reinvestment Area legislation, updating the roadway design standards, creating a paving plan, and working to maintain in-house dispatch. He noted that Mayor Davidson appointed great people to serve the City, including Chief Nosse, Wayne Baumgart, Duane Martz, Mrs. Kovalchik and Mr. Slapnicker. Mr. Schulz went on to say Mayor Davidson has done an honorable service to the citizens and he is thankful for the Mayor's years of service.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

Mr. Lesnick moved to adjourn, with the second by Mr. Schulz. The motion of Council passed by unanimous vote and the meeting adjourned at 7:51 p.m.

President of Council

Clerk of Council